L & Z Tool and Engineering, Inc.

Today's Date:_____

Name:			
	Last	First	Middle
Address:	Street City	State	Zip
Phone #:		Email Address:	
Position Applying For:		Salary Desired: Date available to start:	Will you work overtime if required?
Have you ever submitted an application here before?		Are you available to work full time?	
Are you 18 years or older?		Are you lawfully authorized work in the U.S?	

Employment History starting with your most recent employer:

Company Name:	Phone #:
Address:	
Name of Supervisor:	Dates Employed: From (MM/YY) To (MM/YY)
Job Title:	May we contact for reference?
Job Description:	
Reason for Leaving:	
Company Name:	Phone #:
Address:	
Name of Supervisor:	Dates Employed: From (MM/YY) To (MM/YY)
Job Title:	May we contact for reference?
Job Description:	
Reason for Leaving:	
Company Name:	Phone #:
Address:	
Name of Supervisor:	Dates Employed: From (MM/YY) To (MM/YY
Job Title:	May we contact for reference?
Job Description:	
Reason for Leaving:	
Company Name:	Phone #:
Address:	
Name of Supervisor:	Dates Employed: From (MM/YY) To (MM/YY
Job Title:	May we contact for reference?
Job Description:	
Reason for Leaving:	

Are you able to perform the essential functions of the job for which you are applying?
Explain any gap in your employment, if applicable.

Are you a Veteran or have you ever served in the United States Armed Forces?	
If "Yes", please list Branch of the Military:	Rank:
Date(s) of service:	
Describe any duties performed or training received that are relevant to the position for which you are applying:	

Educational Background starting with your most recent school attended:

School Name (Include City and State)	# of Years Attended	Course of Study	Degree or Diploma

Skills and Qualifications:

Special Organizations, Affiliations or Accomplishments that are job related:

References: (List names and phone numbers of personal or work references who are not related to you or are not listed as previous employer).

Applicant Statement

I certify that all information I have provided in order to apply for and secure work is true, complete and accurate.

I expressly authorize, without reservation, the employer, its representatives, employees to contact and obtain information from all referenced (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in the application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that my employment is "at-will" and I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president or representative.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with the application for employment. My personal information bay be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the bases of their age, ancestry, color, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, national origin, race, religion, sex (includes pregnancy, childbirth, breastfeeding, and/or related medical condition), sexual orientation, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment or may result in my immediate dismissal.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.
I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.
Signature of Applicant: **Date:**